



**CO L O R A D O**

**Department of  
Regulatory Agencies**

Division of Real Estate

## **HOA Information and Resource Center**

### **Homeowners' Association Complaint Form**

**THIS HOA COMPLAINT FORM SHOULD BE USED ONLY FOR THE PURPOSE OF FILING A COMPLAINT AGAINST A HOMEOWNERS' ASSOCIATION (HOA), HOA BOARD, BOARD MEMBERS OR THE DECLARANT/DEVELOPER OF AN HOA, AND NOT AGAINST AN HOA COMMUNITY ASSOCIATION MANAGER OR MANAGEMENT COMPANY.**

**(Please use the separate online complaint form for filing a complaint against a Community Association Manager or Management Company.)**

The HOA Information and Resource Center ("Center") was established to provide basic information concerning the rights and duties of homeowners, declarants, and homeowners' associations under the Colorado Common Interest Ownership Act (CCIOA). The Center is also tasked with collecting and analyzing information on HOA issues and your input through the complaint process is valuable to the Center in accomplishing this goal. The Center does not have any investigative or enforcement capabilities to address your HOA complaint. The Center may attempt to contact you if further information or clarification is needed regarding your complaint. The Center cannot provide legal advice, nor can we mediate or intervene in disputes. The Center will track your complaint, and will report to the Director of the Division of Real Estate regarding the number and types of inquiries and complaints received. If you have any questions or wish to discuss your complaint, please contact Gary Kujawski, the HOA Information Officer at (303) 894-2355. Please be advised that any information you provide in your complaint may not be considered confidential pursuant to the Colorado Open Records Act (CORA).

Please provide requested information (if known) in the spaces provided.

#### **1. Information about you (Complainant):**

First Name \_\_\_\_\_ Middle Initial \_\_\_\_\_ Last Name \_\_\_\_\_

Mailing Address \_\_\_\_\_  
(Number and Street) (Apt, Suite, Unit) (City) (State) (Zip Code)

Phone Number (\_\_\_\_) \_\_\_\_\_ Fax (\_\_\_\_) \_\_\_\_\_

E-Mail Address \_\_\_\_\_

Property Address which is the subject of this complaint: \_\_\_\_\_ (Check here if same as mailing address above)

\_\_\_\_\_  
(Number and Street) (Apt, Suite, Unit) (City) (State) (Zip Code)

Regarding the property subject to this complaint, are you the: Owner: \_\_\_\_\_ Tenant: \_\_\_\_\_

#### **2. Information about the HOA which is the subject of this complaint:**

Does a Management Company manage your HOA? Yes \_\_\_\_\_ No \_\_\_\_\_

Who is your complaint about? (Check all that apply) \_\_\_\_\_ HOA Board \_\_\_\_\_ Declarant/Developer

Name of HOA: \_\_\_\_\_

Address of HOA: \_\_\_\_\_  
(Number and Street) (Apt, Suite, Unit) (City) (State) (Zip Code)

Phone Number: (\_\_\_\_\_) \_\_\_\_\_ Email Address: \_\_\_\_\_

Type of HOA: Condo \_\_\_\_\_ Planned Community \_\_\_\_\_ Cooperative \_\_\_\_\_ Timeshare \_\_\_\_\_

The total (or estimated) number of units, lots or homes located in your HOA: \_\_\_\_\_

### 3. Details about your Complaint:

When filling out this complaint please explain your issues as specifically and thoroughly as possible. If it is necessary to submit additional documentation, or you would like to supplement your complaint, you may provide a **separate written narrative explanation** of the details surrounding your complaint or additional documentation if necessary. You can mail, fax or email your complaint to the Center.

By checking this box (required) and submitting this form to the Division of Real Estate, I certify that the statements and information supplied by me are true and accurate to the best of my knowledge.

Your Signature \_\_\_\_\_ Date: \_\_\_\_\_  
(If printed and mailed or faxed) MM/DD/YYYY

You can forward your complaint and any additional narratives or documentation to:

Division of Real Estate  
Attn: HOA Information and Resource Center  
1560 Broadway, Suite 925  
Denver, CO 80202  
Ph: 303-894-2355 Fax: 303-894-2683  
Email: [gary.kujawski@state.co.us](mailto:gary.kujawski@state.co.us)

**PLEASE NOTE: THE DIVISION OF REAL ESTATE IS NOT AUTHORIZED TO CONDUCT INVESTIGATIONS ON HOMEOWNERS' ASSOCIATIONS (HOA's) OR HOA BOARDS, AND IT CANNOT PROVIDE LEGAL ADVICE.**